



INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY
DELHI

**TENDER FOR ANNUAL MAINTENANCE CONTRACT
(CON-SNT) OF CISCO ACCESS POINTS FOR CAMPUS
OF THE INSTITUTE AT OKHLA PHASE-III, NEW
DELHI-110020**

(Tender no. IIITD/S&P/IT/Network/74/2020-21)

INVITATION FOR BIDS

Indraprastha Institute of Information Technology -Delhi (IIITD), a State University created by an Act of Govt. of NCT of Delhi, invites sealed bids for **Annual maintenance contract (CON-SNT) of Cisco Access Points** (as per specifications mentioned under Scope of Work below) for its campus at Okhla Phase-III New Delhi-110020.

1. Earnest Money Deposit: Exempted. Bid Security Declaration to be submitted as per Annexure-X
2. The tender document can be downloaded from the Institute's web-site. Those wishing to get the copy of the document from the Institute may please deposit non-refundable Tender Document Fee of Rs.1,180/- (Rupees One Thousand One Hundred eighty only) in the form of Demand draft drawn in favour of IIIT-Delhi Collections", payable at New Delhi or may deposit Rs.1,180/-with the F&A division of the Institute and enclose the receipt with the filled up tender document. Tender fees is exempted for MSMEs/NSIC registered suppliers.
3. The last date for submission of bid is 23rd Feb, 2021 up to 3:00 PM. The technical bid will be open on same day i.e 23rd Feb, 2021 at 3:30 PM. The Tender Document should be addressed to:

**Registrar,
Indraprastha Institute of Information Technology-Delhi
Okhla Phase-III
(Behind Govind Puri Metro Station)
New Delhi-110020.**

The document may be deposited in the Tender Box kept in the Store & Purchase department at the Room no. A-107, First Floor, Old Academic Block of the Institute. Bids received after 3:00 PM will not be accepted or considered under any circumstances.

Bidding Procedure:

1. Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial. Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for "ANNUAL MAINTENACE CONTRACT (CON-SNT) OF CISCO ACCESS POINTS" and Financial Bid for "ANNUAL MAINTENACE CONTRACT (CON-SNT) OF CISCO ACCESS POINTS " addressed to Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020.
2. Sealed quotations shall be received not later than 3.00 P.M. on 23rd Feb, 2021. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.
3. Technical bids must contain the EMD for specified amount, along with complete technical details as desired by this tender. Technical bids of all the tenderers will be opened on pre scheduled date, time & venue. Technical bids without EMD will be summarily rejected. The financial bid will be opened after evaluation of the technical bid. Financial bid of only those meeting the requirement of the Institute will be opened and no representation in this regard will be entertained. The date, time of opening of financial bid will be communicated later.

Scope of Work

IIIT-Delhi require to annual maintenance contract (CON-SNT) of cisco Access Points. **The Annual maintenance contract (CON-SNT) of Cisco Access Points** will cover maintenance, support & replacement of hardware items as per details below -

S.N.	AP Model	Qty	Support Type	Duration
1	Cisco - AIR-AP1852I-D-K9	113	Hardware AMC & CON SNT	5 Years
2	Cisco - AIR-AP2802I-D-K9	45	Hardware AMC & CON SNT	5 Years
3	Cisco - AIR-AP3802I-D-K9	4	Hardware AMC & CON SNT	5 Years
	Total	162		

** Cisco Access Points details enclosed at [Annexure -A](#)

Note: - For any replacement and charges like duty/Custom clearance etc. will be borne by the bidder/vendor.

SLA:- Next business day delivery of replacement hardware

Minimum Eligibility Requirement:

- 1 Bidder should be OEM/Authorized Partner/service provider of the OEM. In case the tenderer is an Authorized Partner or Service Provider a valid Agency-ship/Dealership Certificate (**MAF** specific to this tender) to quote on behalf of OEM should also be enclosed along with the technical bid. **A document in support of this must be enclosed.**
- 2 OEM/bidders should have Sales and support office in Country. **A self-certified document in support of this must be enclosed.**
- 3 OEM/bidder should have service and support office in Delhi NCR. **A self-certified document in support of this must be enclosed.**
- 4 The warranty provided by the bidder should have a back to back arrangement with the OEM. **The declaration should be the part of a Letter of Authorization and signed by competent authority at the OEM.**
- 5 The bidder should be ISO 9001 certified. **A copy of ISO Certificate should be enclosed.**
- 6 The bidder should have support center with minimum 3 network wireless support engineers. **A self-certified document in support of this must be enclosed.**
- 7 The vendor/OEM should be able to provide 24x7 NOC & Tele support of their own if required by IIITD at agreed terms. **A self-certified document in support of this must be enclosed.**
- 8 The bidder shall provide the Registration number of the firm along with the valid GST number with PAN Number allotted by the competent authorities. **A self-certified document in support of this must be enclosed.**
- 9 The bidder must not be blacklisted by Central Government, State Government or Government of Corporations in India. **A certificate or undertaking to this effect must be submitted.**
- 10 If the bidder is an authorized partner or service provider of an OEM, **an undertaking from the OEM is required** (please enclose) stating that they would facilitate the bidder on a regular basis with technology/product updates and extends support for the warranty as well.
- 11 The bidder must be responsible for supply, deploy and support the infrastructure.
- 12 If vendor /OEM do not meet its SLA, IIITD put the fine of 2000/- Rs per day for first seven days and @ Rs.5, 000/- per day from 8th day onwards will be levied.
- 13 Bidders can seek clarifications, raise technical queries etc. related to Tender by 08-02-2021 via email to **rahulv@iiitd.ac.in** and **yogesh@iiitd.ac.in** & for financial queries to e-mail **ajay@iiitd.ac.in** . The replay to clarifications sought or queries raised will be replied within 05 days and uploaded on the website of the institute under www.iiitd.ac.in Based on this the bidders may submit bids as prescribed by the due date the time. No clarifications in any other form will be provided.

Following information must accompany the financial bid:

1	Name, address and telephone number of the firm/company	
2	Name of the contact person and contact details (mobile/telephone number etc.)	
3	Name of the Bank and full address	
4	Bank Account Number	
5	PAN & GSTIN (Attach self-certified copy)	
6	Valid self-certified copy of authorization from OEM	
7	Copy of Partnership Deed/ Certificate of registration of company or any other document evidencing registration of the bidder	
8	Number of Years of Experience	
9	Details of DD towards: Tender Fee: EMD:	
10	Provide the previous PO's of the same items work executed during last three years (attested copies of the Orders to be enclosed)	
11	List of service centers, nearest location of support centre.	
12	Turnover of the bidder in the financial years: 2017-18 2018-19 2019-20 Please attach CA certified copy of the turnover.	
13	ISO 9000 Certification (please attach certified copy)	

I /We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

(Signature of the authorized Signatory)
Name:
Office Seal.

Date:
Place:

TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. Upon placing of the Purchase/Work Order , the successful bidder is required to submit performance Bank guarantee (PBG) equivalent to 3% of the PO value within 07 days of the date of PO, failing which the EMD amount will be forfeited and the bidder shall be notified as blacklisted. The PBG shall be valid for a period of 60 months from date of purchase order.
3. The confirmation of the AMC should be provided within a period of 1-2 weeks from the date of the Purchase order by the institute.
4. The bidder should have their own test and repair facility with certified engineers.
5. No interest is payable on the PBG.
6. PBG will be realized by IIIT-D in case of termination of the contract for unsatisfactory performance and/or non-performance of the contract.
7. Bids will be opened in the presence of bidder's representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
8. Sealed bid can be sent either by post or by messenger. The responsibility of delivery of bid lies entirely with the bidder.
9. Advance Payment will be released on yearly basis in five equal installments each year (i.e. 2020-21, 2021-22, 2022-23, 2023-24 & 2024-25) after producing the GST invoice. Further Payment will be release, if required SLA met as per tender scope of work as certify by officer in charge of the Institute. Bidder does not agree to above payment terms are requested not to submit their bid.
11. The selected bidder has to ensure that the problem reported and or equipment fault developed in the items under the AMC is resolved /rectified promptly within two working days of reporting the call. If the firm fails to do so, a penalty of Rs. 2,000/- per day will be imposed for each day of delay subject to a maximum of 30% of the awarded contract value.
12. In the event of dispute, Director, IIIT-Delhi shall be the sole arbitrator and his decision shall be final and binding on both the parties.
13. IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
14. In case the bidder is not able to execute the Work as per terms, EMD/PBG shall be forfeited.
15. The bidder must be an ISO-9000 certified organization.
16. The bidder should be Original Equipment Manufacturer (OEM) or authorized service provider of the OEM (attach documentary proof). The authorization issued by the OEM must be valid and enclosed.

PROFORMA FOR FINANCIAL BID

S.N.	AP Model	Qty	Support Type	Duration	*All Inclusive Cost (Please quote in INR only)
1	Cisco - AIR-AP1852I-D-K9	113	Hardware AMC & CON SNT	5 Years	
2	Cisco - AIR-AP2802I-D-K9	45	Hardware AMC & CON SNT	5 Years	
3	Cisco - AIR-AP3802I-D-K9	4	Hardware AMC & CON SNT	5 Years	
				Discount, if any	
				Total Amount Rs.	
<p>Total Final Cost (in figures) with Installation at IIIT Delhi campus Okhla Phase III, New Delhi. The Bidder may obtain price in Forex(USD) however the quote in financial Bid should be INR only. <i>*If any documents are required for availing custom duty exemption, the IIITD will provide the same. Please quote price accordingly.</i></p>					

* Please note the price should be quoted for each of the item and should be inclusive of all taxes/charges and installation at IIIT-Delhi.

****In terms of Notification No. 45/2017-Central Tax (Rate), dated 14/11/2017 of the Government of India, Ministry Of Finance (Department Of Revenue), vide Sr. No.2, the Indraprastha Institute of Information Technology-Delhi being a University established by an Act of the Govt. of NCT of Delhi (Delhi Act 5 of 2008) and registered with the Government of India in the Department of Scientific and Research (Regn. No. TU/V/RG-CDE (1 1 57) 2018 , dated 14.09. 2018) is eligible for concessional rate of 5% GST on items as specified in the Notification.***

The discount, if any should be mentioned herein and nowhere else.

Total Cost (all inclusive) of quantity mentioned above (in words) at IIIT-Delhi campus:

We accept that the rate quoted above shall remain valid for a period of 60 days from the last date of the tender document i.e. 60 days from 23rd February, 2021. It is certified that the rates quoted above are not more than the rates charged from any Central / State Govt. Deptt. / Institution / GeM.

(Signature and seal of the Bidder)

S.N	Model	Serial Number
1	AIR-AP1852I-D-K9	KWC2049067C
2	AIR-AP1852I-D-K9	KWC204803OJ
3	AIR-AP1852I-D-K9	KWC204803TX
4	AIR-AP1852I-D-K9	KWC204803UH
5	AIR-AP1852I-D-K9	KWC204803UP
6	AIR-AP1852I-D-K9	KWC20490665
7	AIR-AP1852I-D-K9	KWC2049066D
8	AIR-AP1852I-D-K9	KWC2049066E
9	AIR-AP1852I-D-K9	KWC2049066F
10	AIR-AP1852I-D-K9	KWC2049066G
11	AIR-AP1852I-D-K9	KWC2049066H
12	AIR-AP1852I-D-K9	KWC2049066I
13	AIR-AP1852I-D-K9	KWC2049066J
14	AIR-AP1852I-D-K9	KWC2049066U
15	AIR-AP1852I-D-K9	KWC2049066V
16	AIR-AP1852I-D-K9	KWC2049066X
17	AIR-AP1852I-D-K9	KWC20490672
18	AIR-AP1852I-D-K9	KWC20490677
19	AIR-AP1852I-D-K9	KWC2049067A
20	AIR-AP1852I-D-K9	KWC2049067B
21	AIR-AP1852I-D-K9	KWC2049067D
22	AIR-AP1852I-D-K9	KWC20490683
23	AIR-AP1852I-D-K9	KWC20490686
24	AIR-AP1852I-D-K9	KWC20490687
25	AIR-AP1852I-D-K9	KWC2049068C
26	AIR-AP1852I-D-K9	KWC214803S7
27	AIR-AP1852I-D-K9	KWC214800YU
28	AIR-AP1852I-D-K9	KWC214800VL
29	AIR-AP1852I-D-K9	KWC214803GQ
30	AIR-AP1852I-D-K9	KWC214800U6
31	AIR-AP1852I-D-K9	KWC214800RI
32	AIR-AP1852I-D-K9	KWC214800XZ
33	AIR-AP1852I-D-K9	KWC21480368
34	AIR-AP1852I-D-K9	KWC214803RO
35	AIR-AP1852I-D-K9	KWC214803RT
36	AIR-AP1852I-D-K9	KWC214800X8
37	AIR-AP1852I-D-K9	KWC214800WY
38	AIR-AP1852I-D-K9	KWC214800XT
39	AIR-AP1852I-D-K9	KWC214800XO
40	AIR-AP1852I-D-K9	KWC214800XG
41	AIR-AP1852I-D-K9	KWC214800WG
42	AIR-AP1852I-D-K9	KWC214800XJ
43	AIR-AP1852I-D-K9	KWC214800VR
44	AIR-AP1852I-D-K9	KWC214800Z9
45	AIR-AP1852I-D-K9	KWC214803RZ
46	AIR-AP1852I-D-K9	KWC214803RU
47	AIR-AP1852I-D-K9	KWC214800Z6

48	AIR-AP1852I-D-K9	KWC214803RX
49	AIR-AP1852I-D-K9	KWC214800VP
50	AIR-AP1852I-D-K9	KWC214800VY
51	AIR-AP1852I-D-K9	KWC214803S0
52	AIR-AP1852I-D-K9	KWC214800YB
53	AIR-AP1852I-D-K9	KWC214800YO
54	AIR-AP1852I-D-K9	KWC214803P4
55	AIR-AP1852I-D-K9	KWC214803QQ
56	AIR-AP1852I-D-K9	KWC214803H7
57	AIR-AP1852I-D-K9	KWC214800XP
58	AIR-AP1852I-D-K9	KWC214800YW
59	AIR-AP1852I-D-K9	KWC2148000U
60	AIR-AP1852I-D-K9	KWC214800VG
61	AIR-AP1852I-D-K9	KWC214800VT
62	AIR-AP1852I-D-K9	KWC214800WO
63	AIR-AP1852I-D-K9	KWC214800XH
64	AIR-AP1852I-D-K9	KWC214800VS
65	AIR-AP1852I-D-K9	KWC214803L7
66	AIR-AP1852I-D-K9	KWC214803RH
67	AIR-AP1852I-D-K9	KWC214803RD
68	AIR-AP1852I-D-K9	KWC2148036T
69	AIR-AP1852I-D-K9	KWC214803SZ
70	AIR-AP1852I-D-K9	KWC214803RW
71	AIR-AP1852I-D-K9	KWC214800VC
72	AIR-AP1852I-D-K9	KWC214800YQ
73	AIR-AP1852I-D-K9	KWC214800YG
74	AIR-AP1852I-D-K9	KWC2148035N
75	AIR-AP1852I-D-K9	KWC214800Y5
76	AIR-AP1852I-D-K9	KWC214803Q5
77	AIR-AP1852I-D-K9	KWC214803HH
78	AIR-AP1852I-D-K9	KWC214800VM
79	AIR-AP1852I-D-K9	KWC214803J0
80	AIR-AP1852I-D-K9	KWC214803RR
81	AIR-AP1852I-D-K9	KWC214803JL
82	AIR-AP1852I-D-K9	KWC214800WV
83	AIR-AP1852I-D-K9	KWC214800YC
84	AIR-AP1852I-D-K9	KWC214803PV
85	AIR-AP1852I-D-K9	KWC214803FG
86	AIR-AP1852I-D-K9	KWC214803RV
87	AIR-AP1852I-D-K9	KWC214800WI
88	AIR-AP1852I-D-K9	KWC2148035K
89	AIR-AP1852I-D-K9	KWC214800WW
90	AIR-AP1852I-D-K9	KWC214800V4
91	AIR-AP1852I-D-K9	KWC214803OE
92	AIR-AP1852I-D-K9	KWC2148036F
93	AIR-AP1852I-D-K9	KWC214803IB
94	AIR-AP1852I-D-K9	KWC214800U7
95	AIR-AP1852I-D-K9	KWC214800UH
96	AIR-AP1852I-D-K9	KWC214800VI
97	AIR-AP1852I-D-K9	KWC214800VK
98	AIR-AP1852I-D-K9	KWC214800WT

99	AIR-AP1852I-D-K9	KWC214800WX
100	AIR-AP1852I-D-K9	KWC214800X9
101	AIR-AP1852I-D-K9	KWC214800XE
102	AIR-AP1852I-D-K9	KWC214800Y3
103	AIR-AP1852I-D-K9	KWC214800YY
104	AIR-AP1852I-D-K9	KWC214803L8
105	AIR-AP1852I-D-K9	KWC214803QR
106	AIR-AP1852I-D-K9	KWC214803R9
107	AIR-AP1852I-D-K9	KWC214803RP
108	AIR-AP1852I-D-K9	KWC214803RS
109	AIR-AP1852I-D-K9	KWC2148035S
110	AIR-AP1852I-D-K9	KWC2148036W
111	AIR-AP1852I-D-K9	KWC214803ES
112	AIR-AP1852I-D-K9	KWC214803K5
113	AIR-AP1852I-D-K9	KWC214803MZ
114	AIR-AP2802I-D-K9	FGL2109A44U
115	AIR-AP2802I-D-K9	FGL2109A44V
116	AIR-AP2802I-D-K9	FGL2109A454
117	AIR-AP2802I-D-K9	FGL2109A455
118	AIR-AP2802I-D-K9	FGL2109A458
119	AIR-AP2802I-D-K9	FGL2109A45B
120	AIR-AP2802I-D-K9	FGL2109A45G
121	AIR-AP2802I-D-K9	FGL2109A45H
122	AIR-AP2802I-D-K9	FGL2109A45J
123	AIR-AP2802I-D-K9	FGL2109A45N
124	AIR-AP2802I-D-K9	FGL2109A45R
125	AIR-AP2802I-D-K9	FGL2109A45U
126	AIR-AP2802I-D-K9	FGL2109A45W
127	AIR-AP2802I-D-K9	FGL2109A460
128	AIR-AP2802I-D-K9	FGL2109A464
129	AIR-AP2802I-D-K9	FGL2109A465
130	AIR-AP2802I-D-K9	FGL2109A45F
131	AIR-AP2802I-D-K9	FGL2109A466
132	AIR-AP2802I-D-K9	FGL2109A4A1
133	AIR-AP2802I-D-K9	JIN2147B03Z
134	AIR-AP2802I-D-K9	JIN2143B0BR
135	AIR-AP2802I-D-K9	JIN2147B03Y
136	AIR-AP2802I-D-K9	JIN2143B0BP
137	AIR-AP2802I-D-K9	JIN2143B0S9
138	AIR-AP2802I-D-K9	JIN2144B027
139	AIR-AP2802I-D-K9	JIN2144B02R
140	AIR-AP2802I-D-K9	JIN2144B02S
141	AIR-AP2802I-D-K9	JIN2145B001
142	AIR-AP2802I-D-K9	JIN2145B006
143	AIR-AP2802I-D-K9	JIN2146B001
144	AIR-AP2802I-D-K9	JIN2146B002
145	AIR-AP2802I-D-K9	JIN2146B003
146	AIR-AP2802I-D-K9	JIN2144B000
147	AIR-AP2802I-D-K9	JIN2145B00K
148	AIR-AP2802I-D-K9	JIN2143B0B9
149	AIR-AP2802I-D-K9	JIN2145B00L

150	AIR-AP2802I-D-K9	JIN2143B0B1
151	AIR-AP2802I-D-K9	JIN2143B0BH
152	AIR-AP2802I-D-K9	JIN2145B000
153	AIR-AP2802I-D-K9	JIN2145B002
154	AIR-AP2802I-D-K9	JIN2145B003
155	AIR-AP2802I-D-K9	JIN2145B004
156	AIR-AP2802I-D-K9	JIN2145B005
157	AIR-AP2802I-D-K9	JIN2146B000
158	AIR-AP2802I-D-K9	JIN2148B0AU
159	AIR-AP3802I-D-K9	JIN2148B0PQ
160	AIR-AP3802I-D-K9	JIN2148B0RA
161	AIR-AP3802I-D-K9	JIN2148B0R8
162	AIR-AP3802I-D-K9	JIN2148B0M6

“Exempted Bid Security Declaration Form”

Date: _____ Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

Or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (signature of person whose name and capacity are shown)
In the capacity of _____ (legal capacity of person signing the Bid Securing Declaration)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)